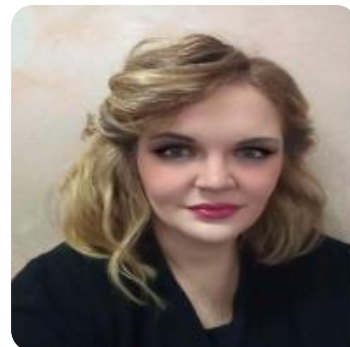


Tanya Annette

English Tutor, Nanny, Governess



Personal Information

Birthdate	1991
Nationality	— South Africa
Marital status, own children	Single, no children
Place of Birth	South Africa
Location	Russian Federation, Moscow, Filyovsky Park
Driving License	No
Have a car	No
Personal characteristics	<ul style="list-style-type: none"> — Responsible — Punctual — Reliable — Creative — Active — Positive — Qualified — Experienced — Loyal — Patient — Easygoing
Key skills	<ul style="list-style-type: none"> — A positive role model — Ability to adapt to all kind of situations quickly — Ability to work under pressure or stressful conditions — Ability to work using your own initiative, taking on extra responsibility — Excellent communication and people skills at all levels — Language teaching experience — Russian family experience

Sports	— Outdoor activities
Areas of interests	— Learning about cultures

Education

2023 - 2028	Foundation Phase Education, University of Cape Town, South Africa
2014 - 2017	NCV 3 Information Technology and Computer Programming, Nkangala FET Collage, South Africa

Certificates

	— TEFL
--	--------

Working experience

March 2024 - till now

Discovery English Preschool

English Teacher, Russian Federation, Moscow

My role includes	<ul style="list-style-type: none"> — Implemented a Cambridge curriculum tailored to the children's ages and learning needs. Developed and executed lesson plans to prepare the children for school and standardized tests. — Provided individualized instruction and support to each child based on their academic progress and abilities. — Organized educational activities and games to promote learning and engagement. Assisted with homework assignments and provided additional tutoring as needed. Fostered a nurturing and stimulating learning environment conducive to academic growth and development. — Collaborated with parents to discuss children's progress and address any concerns or challenges. — Managed daily routines and schedules to ensure a balance between academic, recreational, and restful activities.
------------------	---

December 2023 - March 2024

Family

Governess, Russian Federation, Moscow

My role includes	<ul style="list-style-type: none"> — Implemented a Cambridge curriculum tailored to the children's ages and learning needs. Developed and executed lesson plans to prepare the children for school and standardized tests. — Provided individualized instruction and support to each child based on their academic progress and abilities.
------------------	--

	<ul style="list-style-type: none"> Organized educational activities and games to promote learning and engagement. Assisted with homework assignments and provided additional tutoring as needed. Fostered a nurturing and stimulating learning environment conducive to academic growth and development. Collaborated with parents to discuss children's progress and address any concerns or challenges. Managed daily routines and schedules to ensure a balance between academic, recreational, and restful activities.
Reason for leaving	Family moved
August - December 2023	
Smile English School	
ESL Teacher, Moscow	
My role includes	<ul style="list-style-type: none"> Instructed students in ESL environment to master the English language. Specialized in Cambridge curriculum for EAL students aged 3 – 14. Facilitated group interventions for 28 + students with diverse abilities, including SEND students. Conducted placement testing to effectively induct students. Incorporated content from popular music and films to motivate and engage students. Delivered summer language camps with practical activities, including role-plays and audio-visual content. Delivered classes to 56+ students via Zoom, adapting Cambridge curriculum to student needs. Charted the progress of students with comprehensive observations and reports.
Reason for leaving	Found the job in the family
July - September 2023	
Family	
Nanny, Albania	
My role includes	<ul style="list-style-type: none"> Provided reliable and attentive care for children, ensuring their safety, well-being, and emotional development. Planned and prepared nutritious meals and snacks, considering any dietary restrictions or allergies. Assisted with light household chores, maintaining cleanliness and organization in communal areas. Helped children with homework assignments, providing guidance and support. Transported children to and from school, extracurricular activities, and appointments. Organized engaging and age-appropriate activities to stimulate the children's physical, intellectual, and emotional development. Assisted with bathing, dressing, and bedtime routine to ensure a consistent and nurturing environment. Encouraged language development by engaging in conversation, reading books, and playing language-based games.

- Fostered a cultural exchange by sharing my own traditions and learning about the host family's culture.
- Maintained open and effective communication with the host family, providing regular updates and addressing any concerns or issues promptly.

May 2022 - June 2023

Cambridge International Kindergarten

Tutor/Teacher, Russian Federation, Kazan

My role includes

- Offered students personalised support during in-class activities and projects.
- Taught students important learning, study, and behaviour management skills for academic success.
- Observed children during social interactions and encouraged positive choices for minimising and resolving conflicts.
- Supported teachers in managing challenging student behaviour, conducting progress meetings to provide feedback and recommend appropriate action.
- Maximised student engagement and receptive learning by educating students using individualised instructional approaches.
- Planned and arranged classrooms to promote learning and student achievement.
- Delivered additional learning support opportunities to small student groups, enabling improved academic confidence.
- Prepared necessary equipment and technology ahead of class.
- Maintained child safety, security and good behaviour during classroom and outdoor activities.

Reason for leaving

Moved to another country

May 2022 - June 2023

Cambridge International Kindergarten

Tutor/Teacher, Russian Federation, Kazan

My role includes

- Offered students personalised support during in-class activities and projects.
- Taught students important learning, study, and behaviour management skills for academic success.
- Observed children during social interactions and encouraged positive choices for minimising and resolving conflicts.
- Supported teachers in managing challenging student behaviour, conducting progress meetings to provide feedback and recommend appropriate action.
- Maximised student engagement and receptive learning by educating students using individualised instructional approaches.
- Planned and arranged classrooms to promote learning and student achievement.
- Delivered additional learning support opportunities to small student groups, enabling improved academic confidence.
- Prepared necessary equipment and technology ahead of class.
- Maintained child safety, security and good behaviour during classroom and outdoor activities.

Reason for leaving

Moved to another country

August 2021 - May 2022

Cambridge School

ESL Teacher, Kazakhstan

My role includes

- Specialized in Cambridge curriculum for EAL students aged 3 – 14. Facilitated group interventions for 28 + students with diverse abilities, including SEND students.
- Conducted placement testing to effectively induct students.
- Incorporated content from popular music and films to motivate and engage students.
- Delivered summer language camps with practical activities, including role-plays and audio- visual content.
- Delivered classes to 56+ students via Zoom, adapting Cambridge curriculum to student needs.
- Charted the progress of students with comprehensive observations and reports.

Reason for leaving

Moved to another country

July 2018 - July 2021

Lead More English

ESL Teacher, China

My role includes

- Set and marked English assessments from Beginner to Intermediate level to challenge students' written and verbal skills.
- Completed thorough end-of-course reports to facilitate students' ongoing learning and testing.
- Created and executed engaging ESL lesson plans according to Cambridge syllabus requirements.
- Personalized instruction and personal mentoring based on individual strengths and abilities.
- Incorporated role-play and storytelling to develop natural speaking skills, improving oral levels by an average of 80%.

Reason for leaving

Moved to another country

July 2016 - March 2018

Young Learners Academy

Governess, South Africa

My role includes

- Provided reliable and attentive care for children, ensuring their safety, well-being, and emotional development.
- Planned and prepared nutritious meals and snacks, considering any dietary restrictions or allergies.
- Assisted with light household chores, maintaining cleanliness and organization in communal areas.
- Helped children with homework assignments, providing guidance and support. Transported children to and from school, extracurricular activities, and appointments.

	<ul style="list-style-type: none"> Organized engaging and age-appropriate activities to stimulate the children's physical, intellectual, and emotional development. Assisted with bathing, dressing, and bedtime routine to ensure a consistent and nurturing environment. Encouraged language development by engaging in conversation, reading books, and playing language-based games. Fostered a cultural exchange by sharing my own traditions and learning about the family's culture. Maintained open and effective communication with the host family, providing regular updates and addressing any concerns or issues promptly.
Reason for leaving	Moved to another country

Health

Smoker	No
Epileptic	No
Diabetic	No
Colour blind	No
Dyslexic	No
Vegetarian	No
Have you had a medical exam within the last 6 months?	Yes
Allergies	No
Select your Covid-19 status	— Can't be vaccinated (medical exemption)
Reason	Are not ready to be vaccinated

Additional information

English	Native
---------	--------

Excellent references available on request