

# Anna

## Tutor/Governess

UK - Russia



### Personal information

**Date of birth:** 06/1983

**Nationality:** Great Britain – Russia

**Place of birth:** Moscow (studied at a boarding school in UK from the age of 5 till 12 , also lived and studied in UK from 17 till 30 years old)

**Driving license –** yes

**Single, no children**

**Current location:** Moscow, Perovo metro station (ready to rent an apartment closer to the place of work)

**Non-smoker**

#### About yourself:

*A dedicated, highly motivated, energetic and enthusiastic educator, who is highly committed to professional ethics, standards of practice and has a proven record of successful assistance for people of all age groups in obtaining fluency in English language with the help of personally developed creative curriculum for effective lessons that reach every student's learning style and ability.*

### Education

**Nov 2019 -Jun 2020 – Harvard University**  
**GSE2x: Leaders of Learning (School of Education)**

**Sep 2007-Dec 2008 - The University of Edinburgh**  
**MSc Management, Training and Development (School of Education)**  
Chartered Institute of Personnel Development – Graduate membership

**Sep 2004-Jul 2007 - The University of Nottingham**  
**BSc Human Science (School of Psychology)**

**Jan 2004-Aug 2004 - Bellerbys college, Oxford, UK**  
Diploma in Human Studies

**Sep 2000-Dec 2003 - Moscow State University of Electronics and Mathematics**  
School of Information telecommunications and automatic programming

#### Personal Achievements

Graduation diploma in French language courses (Montreal language school) level 1, 2 and 3  
Second sport degree in figure skating (participated in several figure skating competitions)  
Diploma of a First class pianist degree (Participated in concerts; graduated from the musical school in Moscow)

## Experience:

### **Nov 2023 - Jun 2024 Private tutor, Monaco**

- As a private tutor/educator, I provided educational support to children studying at the British School of Monaco.
- I taught English, Maths, and Science and assisted with homework to students 7, 8, 11 year old (Year 2, 3 and 5).
- My main focus was on improving students' language skills in writing and spelling. I also tailored lessons to individual needs, fostering a supportive learning environment. As a result, we significantly improved students' academic performance within a short period. Thus, I received positive feedback from both students and parents.

### **Sep 2023 – Nov 2023 “Dolgikh Technolyceum”, Moscow – ESL and Science Teacher**

- As an ESL and Science teacher, my work duties include planning and delivering engaging lessons that cater to the language needs of my students. I assess students' language proficiency levels and develop individualized learning plans to support their language development.
- I create a supportive and inclusive classroom environment that encourages students to participate actively in language learning activities. I utilize a variety of teaching resources, such as textbooks, multimedia materials, and online tools, to enhance students' language skills. I incorporate interactive activities, group work, and games into my lessons to make learning English enjoyable and interactive for my students. I regularly provide feedback and assess students' progress to identify areas for improvement and tailor my teaching strategies accordingly. I collaborate with other teachers and school staff to ensure a cohesive and integrated approach to language learning across different subjects.
- One of my achievements as an ESL teacher is successfully helping students improve their English language proficiency levels within a short period of time. I have also received positive feedback from parents and colleagues about my ability to create a positive and engaging learning environment for students. Through my teaching, I have seen students gain confidence in using English, develop a love for learning, and achieve academic success in their language studies.

### **Dec 2022 – Aug 2023 “Sunschool”, Moscow – Native English language Teacher**

- As a native English language teacher of the preschool group of students aged 5-7 years old, my main responsibilities are to prepare classes using various materials (both provided and my own), to follow the guidelines of the curriculum and to create classroom management system that can successfully address behaviour issues and help with learning progress.

### **May 2020 – Present Private Native English language Teacher/Governess**

- As a native teacher/governess in private families my main responsibilities are to improve students' English level, to assist them with online schools due to the COVID isolation, to check their homework, to communicate with their school teachers, to control their eating habits, to entertain children during their free time. Furthermore, I had to travel with families when needed within and out the country.

### **Sep 2021 – Jan – Jan 2022 “LEGACY”, Moscow – Native English language Teacher**

- As a native English language teacher I led classes for half a day for bilingual group of students aged 3,5-5 years old.
- My responsibilities included preparation of lessons according to the timetable and curriculum guidelines, to manage classroom behaviour and to monitor children wellness, to structure and to participate in concerts.

**Nov 2019 – Apr 2020 “Sunschool”, Moscow – Native English language Teacher**

- As a native English language teacher of the preschool group of students aged 5-7 years old, my main responsibilities are to prepare classes using various materials (both provided and my own), to follow the guidelines of the curriculum and to create classroom management system that can successfully address behaviour issues and help with learning progress.

**Dec 2013 – present Private classes for individual students**

- I started my teaching practice as a private tutor for individual students when I arrived to Moscow. I delivered English lessons to students of various age groups (from 5 to 70 year old) with a wide range of skill-levels and language learning needs, such as: needing help with the school curriculum, business language, banking vocabulary, preparation for IELTS and TOEFL exams, writing dissertations (academic writing). Therefore, I developed individually tailored lesson plans and assessments with the help of broad range of techniques and strategies addressing all aspects of communication that develop any student's ability to read, write, speak, and listen.

**May 2018 – Dec 2018 “Goosenok”, Moscow – English language Teacher (Native speaker)**

- As an English language teacher (native speaker) in this kindergarten, I conducted lessons for groups of 2-3 and 4-5 years old kids. My responsibilities were to plan, to create and to deliver English language lessons, as well as art/crafts lessons, teaching children how to draw with paints and pencils, how to use glue, etc. Furthermore, I stayed with kids most of the time throughout the day playing with them, helping nannies to feed them, to dress and to undress them, to go for a walk etc.

**Sep 2017 – July 2018 “Resulat+”, Moscow – English language Teacher (Native speaker)**

- As an English language teacher I prepared and delivered personalized lessons for individuals and small groups of students after assessing and identifying areas in need of improvement. The age range of taught students varied from 7 year olds to adults. I provided explanations and exercises on English grammar, pronunciation, listening and speaking skills with the following assigned and corrected homework tasks. Furthermore, I assisted a few students in their preparation for the EGE English language examination (final year at school) with their successful pass of it.

## Additional information

Fluent in English and Russian,  
basic French

No tattoos, no allergies, non-vegetarian

**Excellent references available on request**

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